

Information Sharing

	Media Used & Frequency	Information Shared
Individual	Catch up Calls or Catch up emails Nursery School Fortnightly Daycare Monthly	 What your child has achieved/shown interest in What we are currently working on with your child Ways to support current targets at home
	Progress Updates Nursery School Twice yearly Daycare 6 monthly	A summary report that gives information on:Your child's progressYour child's next steps
Keygroup	Daily Email Daily	 <i>Curriculum Information</i> A summary of an activity/event that happened in the session that day. <i>Pastoral Information</i> attached reports if there has been an incident/accident/nappy change information on the amount of food eaten <i>Daycare Only</i>
Whole School Information	Emails at least weekly	 School information-(e.g. events, trips/payments/specific resources required) Urgent Messages (e.g. school closure/changes of plan)
	Newsletter Weekly	 Information about what has been happening in the school Information on how to support current learning Reminders / Information / Events coming up
	Facebook / Instagram <i>weekly</i>	 Information and photos of what has been happening in the schools Examples of activities/experiences/celebration of work Links to other sites of interest / local information
	Recorded Presentations <i>Half-termly</i>	 How we approach teaching and learning in school Guidance on specific areas of learning or approaches How to support your child's development in the home
	Website Regularly Updated	A great source of information about the school including; Mission, value and aims, Staffing, Policies, Governance, Curriculum Information, Fees, Wraparound

Roots Federation

EDUCATIONAL EXCELLENCE FOR EARLY YEARS

